

## The Third Foundation: Commitment

Monitoring is about doing simple things well, but this isn't always as simple as it seems!

Effective monitoring involves an institutional commitment to:

- Getting reviews completed at the appropriate time
- Following subject reviews with student reviews
- Scrutinising progress across a student's programme
- Giving a proper review to all students, regardless of the level of progress they are making
- Valuing the time commitment required from staff and students
- Completing a cycle of monitoring at a particular point
- Monitoring to a high standard, be prepared; be focused

Monitoring works best where preparation has been thorough and student-focused; where students commit to completing the review thoughtfully and thoroughly; where staff feedback is individual, clear and focused on improvement; and where monitoring informs plans for teaching and supporting.

Key questions to consider:

- Are leaders able to check that all progress grades have been awarded by the relevant deadline?
- Are leaders able to check that all students have received progress review interviews at the appropriate time?
- Do all tutors follow-up subject reviews in tutorial sessions?
- Is sufficient time given to the process?
- Is progress reviewed often enough?
- Is progress review 'implemented' and if so, is it implemented thoroughly?

Next up, our Fourth Foundation of Effective Monitoring.